

Referencing



Book with one author

Example title:

The Study Skills Handbook by Stella Cottrell

In text citation:

It is advised that at each level of study, more sophisticated strategies for finding information and reading are required (Cottrell, 2024, pp. 22).

Reference list:

Cottrell, S. (2024) *The study skills handbook*. 6th edn. Bloomsbury.



Book with two or three authors

Example title:

Write It Right by John Peck and Martin Coyle

In text citation:

Peck and Coyle (2012, pp. 103) observed that everybody finds essay writing challenging, regardless of the level of preparation and research they do, but with with practice, this can be overcome.

Reference list:

Peck, J. and Coyle, M. (2012) *Write it right*. 2nd edn. Palgrave Macmillan.

Citation order:

- Author/editor
- Year of publication (in round brackets)
- Title (in italics)
- Edition (edition number if not the first edn. and/or revised edition)
- Publisher
- Series and volume number (if relevant)

NOTE:

Your institution may require you to name all authors, if so, list them in the same format with surname first, then first name initial.



Book with four or more authors

If you have a book with four or more authors, you can reference them as follows:

In text:

This was proved by Petit *et al.* (2020, pp. 21-23)...

Reference list:

Petit, V. *et al.* (2020) *The anthropological demography of health*. Oxford University Press

What to do if you have books with editors instead of authors

If you have a book with editor(s) instead of authors, you can follow the same format as you would with authors for your reference, but make sure to add (eds) after their names, before the date.
e.g. Smith, J and Johnson, A. (eds) (2024)...



Ebook

NOTE:

If you are accessing an ebook that appears as a normal book with page numbers, then reference it as though it's a physical book (see examples to the left). If the ebook does not have page numbers (for example if reading on an e-reader) then follow this format instead:

In text citation:

Arthur was interrupted by the Vogon Constructor Fleet (Adams, 1979, loc 876).

Reference list:

Adams, D. (1979) *The hitchhiker's guide to the galaxy*. Available at: <http://www.amazon.co.uk/kindle-ebooks> (Accessed: 23 June 2024).

Citation order:

- Author/editor
- Year of publication (in round brackets)
- Title (in italics)
- Available at: DOI or URL (Accessed: date)



Journal article

Example title:

'ChatGPT: five priorities for research' by Eva A. M. Van Dis, Johan Bollen, Willem Zuidema, Robert van Rooij and Claudi L Bockting from the journal 'Nature'.

In text citation:

In their conclusions (Van Dis *et al.*, 2023, p. 226)...

Reference list:

Van Dis, E. A. M. *et al.* (2023) 'ChatGPT: five priorities for research', *Nature*, 614(7947), pp. 224-296. Available at: <https://doi.org/10.1038/d41586-023-00288-7>

Citation order:

- Author (surname, followed by initials)
- Year of publication (in round brackets)
- Title of article (in single quotation marks 'e.g.')
- Title of journal (in italics, capitalise first letter of each word in the title, except for linking words such as 'and', 'of', 'the' and 'for'.
- Issue information: volume (unbracketed) and where applicable, part number, month or season (all in round brackets)
- Page range (if available) or article number

If accessed online:

- Available at: DOI or URL (Accessed: date)



Website with a single author

In text citation:

McCormack (2024) publishes podcasts on his site.

Reference list:

McCormack, D. (2024) *Biographicon*. Available at: <https://biographicon.net/> (Accessed: 1 June 2024).

Citation order:

- Author
- Year the site was published/last updated (in round brackets)
- Title of website or web page (in italics)
- Available at: URL (Accessed: date)



The Nursing & Midwifery Council

In text citation:

Section 2.3 of the NMC (2024, p. 14) Standards of Proficiency mandates that nurses "understand the factors that may lead to inequalities in health outcomes".

Reference list:

Nursing & Midwifery Council (2018) *The code: professional standards of practice and behaviour for nurses, midwives and nursing associates*. Available at: <https://www.nmc.org.uk/globalassets/site-documents/nmc-publications/nmc-code.pdf> (Accessed: 28 February 2024).

NOTE:

Both the Code and the Standards of Proficiency can be referenced as webpages.



Website with an organisation as author

In text citation:

Misinformation is a major problem (American Psychological Association, 2024).

Reference list:

American Psychological Association (2024) *Misinformation and disinformation*. Available at: <https://www.apa.org/topics/journalism-facts/misinformation-disinformation> (Accessed: 1 June 2024).

(For citation order, see website example to the left).