



Library catalogue

What is it?

The library catalogue includes all the books and other items in stock in most of the NHS libraries in the North East.

How can I access the library catalogue?

The catalogue is available on the internet via our website:

<http://library.northumbria.nhs.uk/>

How do I search?

If you are looking for books on a subject, enter your terms in the **Keyword** search box at the top of the screen. If you are looking for a specific book, choose **Search Options**, then **Title/Author** and enter the first words of the title. Click on **Search** if you want to search all the libraries in the region. If you would prefer to search just your own library's stock, in the left hand menu tick your Library's name. Then click **Search**.

Click on a title in your list of results to find out where copies are located and if they are available or on loan. You can also see which other books were borrowed by people who borrowed that book.

How do I renew my books?

To **Log in** to the Library Catalogue, enter the barcode from your library card you're your password and click **login**. If you haven't set a password yet or have forgotten it, select the set/reset password option. You will be asked for the email address and postcode (either work or home) which you used when you set up your account. If this doesn't work, contact the library for assistance.

Click on your name to see a list of your current loans, which you can renew unless they have been reserved by someone else. If there is a reservation on one of your books, please return it to the library as soon as possible. Books can only be renewed online twice. After this you will need to bring them into the library.

Remember to log out when you have finished.

How do I reserve a book?

You must be a member of the library before requesting a book. If you would like to order a book which is in stock at one of the other libraries either:

- fill in a book request form in your local library
- click the reserve button after logging into the catalogue



- fill in the online form available at <http://library.northumbria.nhs.uk/how-to-request-a-book/>
- phone or email with your request

How do I know if a book is available online?

We have online access to some books and reports as well as or instead of print copies. There will be a note on the catalogue to **Click here to access e-book**. If you are looking for an e-book, you will need to log in with your NHS Athens account before you can read the book online.

Contact us

There are libraries for acute and community staff at Hexham, North Tyneside, Wansbeck and the Northumbria Hospitals.

<http://library.northumbria.nhs.uk/>

Email: library@nhct.nhs.uk

 Follow us on Twitter: [@nhctls](https://twitter.com/nhctls)

North Tyneside 0191 2932761

Wansbeck 01670 529665

Hexham 01434 655420

Northumbria 0191 6072172